



SERVICE ANIMAL ACCOMMODATION REQUEST FORM

Universal Building allows service animals as provided for by federal, state and local laws. Policy regarding accommodations for disabilities including service animals is contained in the [Universal Building Accommodations Policy Statement](#).

Name: _____ Phone: _____

Current Address: _____

Subject Dwelling Address (if different): _____

I certify that I have a disability as defined by the fair housing laws. I certify that I require the use of a service animal to assist me with the functional limitations related to my disability.

List type of animal (dog, cat, breed etc.): _____

List size and weight of animal _____

List any history of aggressive, violent or threatening behavior of my service animal:

I request the following additional accommodation which I required for the proper care or housing of my service animal (example, fencing, access change etc.): _____

I will be responsible for the care and supervision and retain full control of the animal at all times.

While the animal is in common areas I will maintain the animal on a leash or other restraints as necessary, or in a carrier, or otherwise maintain direct control of the animal. I will control the animal in such manner to be well behaved and prevent any jumping on, biting, snarling or barking at people.

I certify that at all times I will maintain the animal in good health, free from internal and external parasites, including ticks, mites and fleas and that the animal is fully vaccinated against common diseases. For dogs this shall include but not be limited to rabies, distemper and parvovirus. If a dog, my animal shall wear a current rabies tag.

Attached to this application is a copy of a current vaccination record for the animal.

I certify that my animal is or will be licensed according to the animal licensing laws of Multnomah County, Oregon. If I am moving into Multnomah County, I agree to license my animal in accordance to county license requirements within 30 days of moving into Multnomah County. If a dog my animal shall wear a current license tag at all times.

I understand that *Universal Building* suggests that animals wear ID tags with lost/find information inscribed on said tags.

No other animals shall reside in my dwelling other than the service animal listed above. If any change is made in the service animal, I agree to inform *Universal Building* as soon as is reasonably possible.

I will not allow my service animal outside my dwelling unit except under my direct control.

I will not allow my service animal to be chained or tied in any way to the exterior of the dwelling.

I will not allow my service animal to use any part of the dwelling property for the disposal of feces waste. If such should happen accidently I shall clean up and remove said waste immediately and appropriately.

I will make sure to my service animal does not create excessive noise or engage in violent or threatening behaviors.

I will promptly notify *Universal Building* of any personal injury or property damage caused by my service animal, and I agree to pay for such repair or reimburse for any medical costs so incurred.

VERIFICATION OF DISABILITY AND NEED FOR A SERVICE ANIMAL

Attached to this application is my legally prescribed letter verifying my disability and need for service animal for me to have full opportunity to use and enjoy the dwelling. This letter is signed by my doctor, healthcare or mental health provider or person in sufficient capacity to verify:

- I am disabled as defined by the fair housing laws
- I require a service animal
- My use of a service animal is directly connected to my disability

I understand that my verification letter *should not disclose the nature of my disability* only that I have a disability and the use of a service animal is required as a result of my disability.

I have read the [Universal Building Accommodations Policy Statement](#).

I hereby request accommodation for use of a service animal at the above described dwelling

Under penalties of law I certify that the above information is true and this document and attachments constitute my entire accommodation request. This agreement shall become an addendum to any rental agreement in existence now or in the future for above described dwelling.

Signed: _____ **Date:** _____